## **Privacy Policy**

#### INFORMATION REGARDING PERSONAL DATA PROCESSING

Both data privacy and information confidentiality are important aspects for the Pasqual Maragall Researchers Programme (PMRP) and the Pasqual Maragall Foundation. This data protection policy establishes how personal data obtained from partners, contacts and collaborators are treated and it may vary with time due to the possible legislative, jurisprudential changes, or changes of the criteria followed by the Spanish Data Protection Agency and/or the competent authority at any time. For this purpose, the Pasqual Maragall Foundation reserves the right to modify this policy in order to adapt it to legislative or jurisprudential developments that are in force at the precise moment of website access.

Date of last update: 09/09/2022.

## 1. Identification of the holder responsible for the processing:

The holder responsible for data processing:

Pasqual Maragall Foundation for Alzheimer's Disease Research, (hereafter referred to as, the Foundation).

C/ Wellington, 30, Barcelona (08005).

VAT No. G-64869290

Email gdpr@fpmaragall.org

## 2. Processing identification

## For what purpose will we process your data, with what legitimation will we do it and how long will we store these data for?

The Pasqual Maragall Researchers Programme processes your data according to the collaboration relationships that you have with us. The data that we collect are those strictly necessary to manage established relationships; these data are appropriate, relevant and not excessive, limited to what is required for the purposes of their processing. In order to keep current data accurate and updated, we ask you to report any change or modification that may occur.

## 2.1 REGISTRATION & APPLICATION FORMS:

The personal data that you provide us with, through any of the platform forms or any other contact method indicated, will be processed in order to manage your questions and requests and send you communications of interest about the program.

<u>Legitimation:</u> the legal grounds for the processing of your data is your explicit consent when providing your data and accepting this data protection policy.

<u>Deletion period:</u> data will be stored indefinitely as long as their deletion is not requested.

#### 2.2. CV MANAGEMENT

The personal data that you provide us with when you send us your CV will be processed for the following purposes:

- For selection during the processes that the PMRP keeps open.
- To maintain a file with CV information of the applicants and applicants' teams.

Legitimation: the legal grounds for the processing of your data is your consent, which is considered given, with the voluntary submission of the CV.

Deletion period: Your CV will be stored for a maximum of 5 years and will be deleted subsequently, except due to different project or grant requirements.

## 3.- Who will we communicate your personal data to?

Neither the Pasqual Maragall Researchers Programme nor Pasqual Maragall Foundation will communicate your data to third parties except for.

- a) Evaluation purposes to:
  - The public agency coordinating the external evaluation process
  - The members of the Pasqual Maragall Researchers Programme Selection Board
- b) Legal obligation.

International data transfer: the responsible of your data will not carry out any international transfer of your data other than the third parties specified above.

# 4. What are your rights in terms of data protection and how can you exercise them?

Any person has the right to obtain information about which of his/her data are being processed in an organization. For this purpose, the Pasqual Maragall Foundation indicates your rights below:

Right of access, rectification and erasure: the interested parties have the right to access their personal data, and to request the rectification of inaccurate data or, when applicable, to request their erasure when, among other reasons, data are no longer necessary for the purposes they were collected for.

<u>Right to restriction of processing</u>: under certain circumstances, you may request the restriction of your data processing, in which case data will only be stored for the exercise or defence of complaints.

Right to object to processing: under certain circumstances and for reasons related to your specific situation, you might object to the processing of your data. The Foundation will stop processing the data, unless for compelling legitimate reasons, or the exercise or defence of potential complaints.

<u>Right to data portability</u>: you will have the right to receive the personal data concerning you in a structured, commonly used and machine-readable format when: a) the processing is based on consent or on a contract, and b) the processing is performed by automated means.

<u>Right to lodge a complaint with a supervisory authority</u>: we inform you of your right to lodge a complaint with a supervisory authority (AEPD – www.aepd.es) in the event that the exercise of your rights hereby indicated has not been met.

In order to exercise the above-mentioned rights, you may contact us through postal or electronic mail to the addresses indicated in section 1, identifying the information below in your request:

- Applicant's data (name and surname(s)).
- Contact address.
- Right to be exercised.
- Specific data based on which your request is made.

Within a maximum of one month, we will solve your request by notifying you through the same means that was used initially.

## 5. What security does the Foundation apply in the treatment of your data?

Taking into account the condition of the technique, the costs of application, and the nature, scope, context and purposes of the processing, in addition to risk of varying likelihood and severity for the rights and freedoms of the natural persons, the Foundation will apply appropriate technical and organisational measures to ensure a level of security appropriate to the risk, which prevent the destruction, loss or accidental or illicit tampering of personal data transferred, preserved or processed otherwise, or the unauthorized disclosure or access to such data.

## **Privacy Policy – E-mail confidentiality**

All e-mails sent from Pasqual Maragall Researchers Programme (researchgrants@fpmaragall.org) may contain confidential or legally protected information and are exclusively addressed to the person or entity to which it is addressed. The content of these messages do not imply any commitment by the sender. If you are not the final recipient or person in charge of collecting it, you are

not authorized to read it, retain it, modify it, distribute it, copy it or reveal its contents. If you have received an email by mistake, please inform the sender and remove the message, and the attached material that may contain, from your system.